

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Neeld Hall, Chippenham Town Council, Chippenham, Wiltshire, SN15 3ER
Date: Monday 7 October 2013
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Senior Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Sharon Smith (Senior Democratic Services Officer) on 01225 718378 or email sharonl.smith@wiltshire.gov.uk
Or Victoria Welsh (Chippenham Community Area Manager) direct line 01249 706446 or email victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon	Mark Packard - Pewsham
Chris Caswill – Monkton	Linda Packard – Lowden & Rowden (Chairman)
Bill Douglas – Hardens & England	Nina Phillips – Cepen Park & Redlands
Howard Greenman - Kington	Jane Scott OBE – By Brook
Peter Hutton – Cepen Park & Derriards	Nick Watts - Hardenhuish

	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Election of Vice-Chairman</p> <p>Following the resignation of the former Vice-Chairman, Cllr Chris Caswill, the Board is asked to elect a Vice-Chairman for the remainder of the municipal year.</p>	
<p>3 Apologies</p>	
<p>4 Minutes</p> <p>To approve the minutes of the meeting held on 10 September 2013 (to follow)</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Announcements (<i>Pages 3 - 12</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i) What Matters to You survey ii) Carers Small Grant Scheme iii) Pest Control update iv) Wiltshire Community Land Trust v) Enterprise Day 	
<p>7 Chippenham Campus Development (<i>Pages 13 - 34</i>)</p> <p>To receive a presentation from the Campus Development Team and consider the working proposals as outlined within the agenda.</p>	7:10pm
<p>8 Green Square Presentation</p> <p>To receive a presentation from Jenny Spoor and Phil Bowley from Green Square on plans for regeneration in the Chippenham area.</p>	7:40pm
<p>9 Chippenham Vision - Masterplan Consultation (<i>Pages 35 - 36</i>)</p> <p>Tim Martienssen, Chairman of the Chippenham Vision Board, will give a presentation setting out the timetable and process for public consultation on the Masterplan.</p>	8:20pm
<p>10 AMTi Benchmarking</p> <p>Sue Wilthew, Chippenham Town Council, will provide a report for the Board to note.</p>	8:00pm

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|----|--|---------------|
| 11 | Town, Parish and Partner Updates (<i>Pages 37 - 56</i>) | 8:40pm |
| | To note the written updates provided and answer any questions arising from the floor:

<ul style="list-style-type: none">i. Parish and Town Councilsii. Wiltshire Policeiii. Wiltshire Fire and Rescue Serviceiv. Wiltshire Clinical Commissioning Group (CCG)v. Youth Issues updatevi. Chippenham Partnership of Schoolsvii. Middlefield Older People Developmentviii. Wiltshire Time Creditsix. Other Community Groups | |
| 12 | ChAP Funding (<i>Pages 57 - 68</i>) | 8:55pm |
| | To consider the report provided and any recommendations provided. | |
| 13 | Area Board Priority 2013/14 | 9:00pm |
| | To receive any updates in relation to the following priority areas:

<ul style="list-style-type: none">• Road Safety (Cllr Bill Douglas)• Crime & Community Safety (Cllr Desna Allen)• Deprivation (Cllr Chris Caswill) | |
| 14 | Evaluation and Close (<i>Pages 69 - 70</i>) | 9:05pm |
| | The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The Forward Plan is attached for information. | |

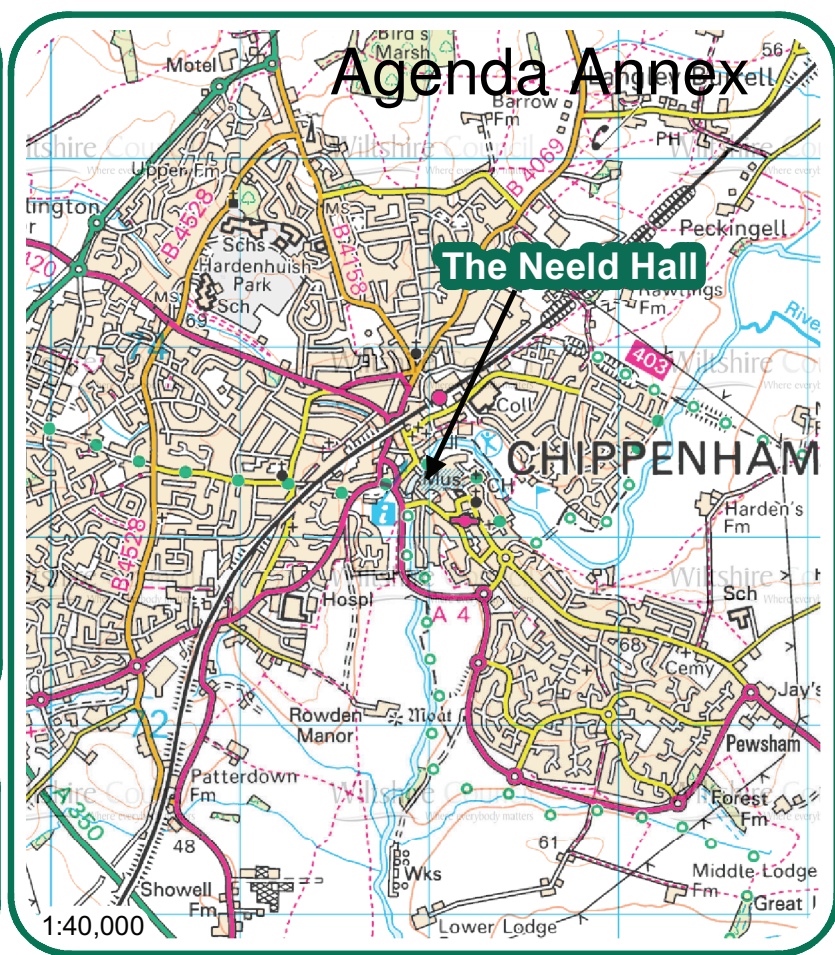
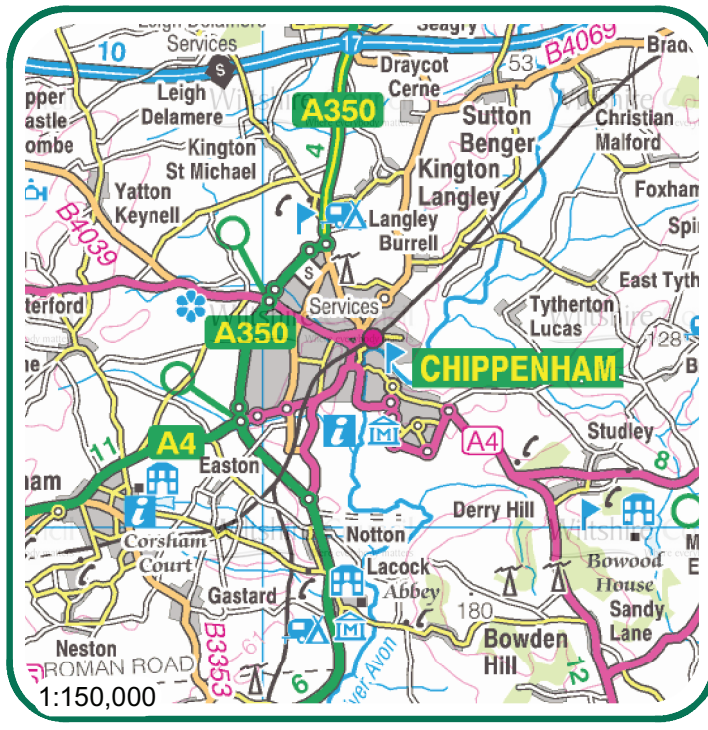
Future Meeting Dates

Monday 4 November 2013
6.30 pm for 7.00 pm
Hardenhuish School Chippenham

Monday 6 January 2014
6.30 pm for 7.00 pm
Neeld Hall, Chippenham

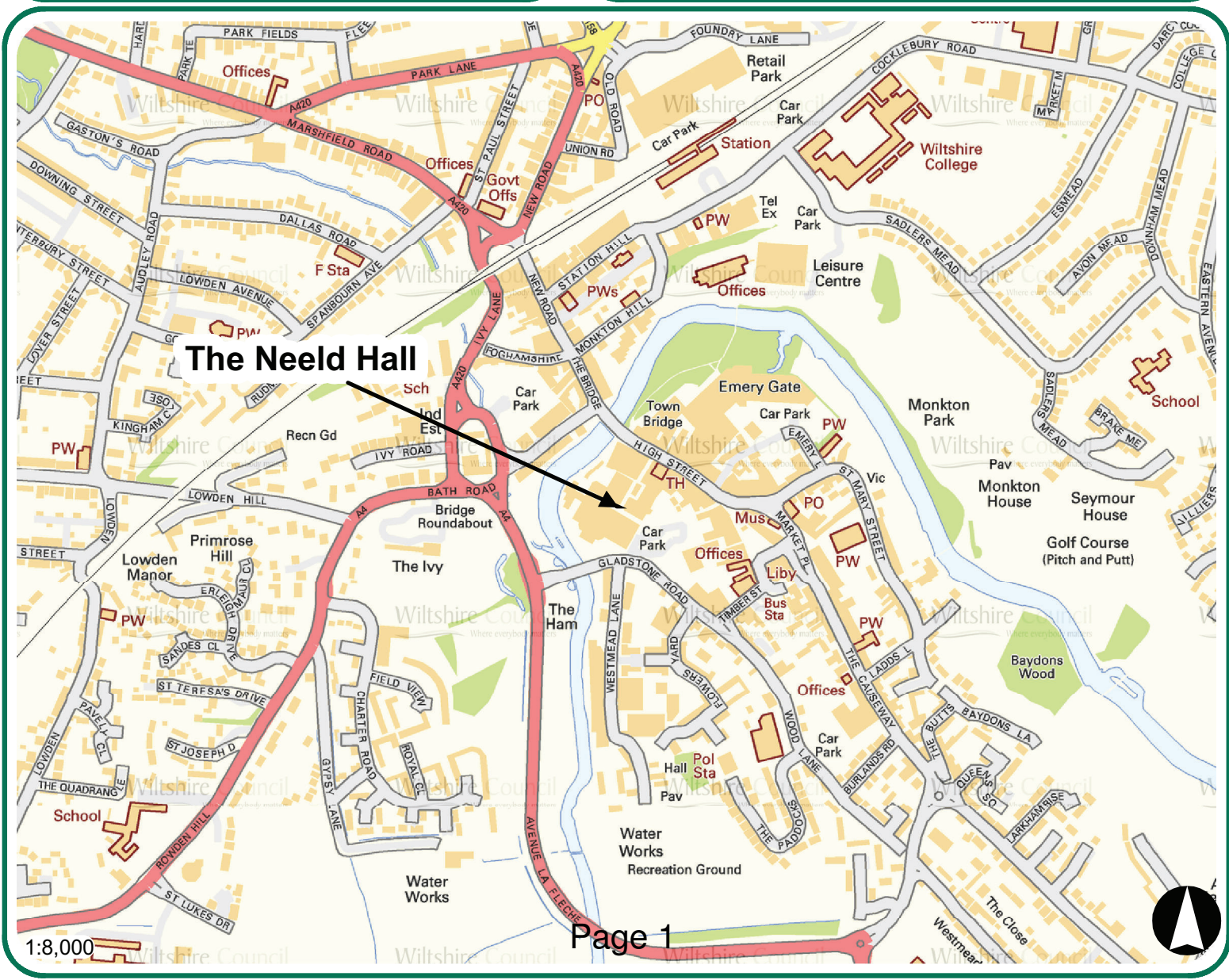
Monday 3 March 2014
6.30 pm for 7.00 pm
Hardenhuish School, Chippenham

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**The Neeld Hall
Borough Parade
Chippenham
SN15 3WL**

Wiltshire Council
Where everybody matters



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Agenda Item 6

Chairman's Announcements

Subject:	What matters to you survey
Officer Contact Details:	Contact Centre 0300 456 0100
Web Link	www.wiltshire.gov.uk/whatmatterstoyou

Survey – What Matters to You

Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. With this in mind, you are invited to complete our residents' survey "What matters to you?"

It only takes a few moments to complete the survey. Your comments and input are very important and will help us to shape the future of your local area.

For more information about this survey and to complete it online, please visit:
<http://www.wiltshire.gov.uk/whatmatterstoyou.htm>

A full report will be produced once the results of the survey have been analysed. The report will be publicly available on the council website www.wiltshire.gov.uk

The survey, one of the biggest ever done in the county, is designed to give residents a real say on a range of topics that affect life where you live. From issues surrounding community safety to what the council spends its money on to what it's like to live in Wiltshire all the questions are designed so that your opinion can be counted.

The results will be used by the council and our partners NHS Wiltshire, Wiltshire Fire and Rescue and Wiltshire Police to help develop policies which affect local communities. Surveys will be available on line as well as being freely available in libraries, council offices and leisure centres.

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Chairman's Announcements

Subject:	Carers' Small Grant Scheme
Weblink:	website
Further details available:	Maria Keel, Senior Commissioning and Contracts Officer Tel: 07500 099652 or email maria.keel@wiltshire.gov.uk

Carers' Small Grants Scheme

Do you have an idea for a project or activity to help unpaid carers in your community, but need funding?

I am pleased to announce the launch of the next round of our Carers Small Grants Scheme. Grants of up to £5,000 are available to get you started. The grants are available to groups and organisations (but not individuals) for projects and activities which can demonstrate that they make a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following ways:

- To give carers a break from their caring role
- To help carers learn a new skill which may increase their life chances and employability
- To help improve carers' physical or emotional health and well-being
- To reduce isolation
- To increase peer support
- To help carers' access to information, support and guidance

Match-funding is not required; however, these are one-off grants so applicants need to look for other sources of funding for the continuation of their project at the end of the funding period. (You can contact the Charities Information Bureau on 01380 729279 for advice on additional funding).

Funding will not be given for any project or activity which duplicates services already commissioned by Wiltshire Council.

The next deadline for applications is 30 November 2013 and applications can be downloaded from the Wiltshire Council [website](#).

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Subject:	Pest Control Update
Officer Contact Details:	Claire Francis - Public Protection Manager Telephone: 01249 706309 E-mail: claire.francis@wiltshire.gov.uk

Wiltshire Council's Pest Control team are pleased to be able to visit the area board meetings to offer advice on the services available to the general public, local businesses and parish and town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health¹ asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for rats, mice, wasps, fleas, bedbugs, clusterflies, carpet moths, squirrels, and cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefits.

To give you an idea of the number of pests we deal with during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.

Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages [/www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol](http://www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol). We can be contacted via our on-line [pest control enquiry form](#) or through the Council's 0300 4560100 telephone number.

¹ <http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952>

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Chairman's Announcements

Subject:	Wiltshire CLT supporting communities to develop their own assets
Officer Contact Details:	Rose Seagrief, Wiltshire Community Land Trust, rose@wiltshireclt.org.uk or 01380 850 916
Weblink:	www.wiltshireclt.org.uk
Further details available:	From Rose Seagrief, as above

Summary of announcement:

In a world of rapidly changing fortunes and continuing economic pressure, many communities are seeing their shops, pubs and libraries and other community facilities closing. For some, finding somewhere to live locally for work or to be near family is difficult. In many places earnings are far outstripped by rents and house prices. And there are those who would like to downsize, but can't find anywhere that meets their needs locally, in the community they know in which they wish to remain.

Community land trusts (CLTs) are not-for-profit membership organisations that are based in and run by the community. CLTs own and manage land and property for the long term benefit of local people, for example, homes affordable to people on local wages; affordable work space; community shops and pubs; libraries, day centres and other meeting places; play areas and spaces for relaxation and recreation; or food growing areas.

Around the UK and in Wiltshire, there are now a growing number of communities with vision and drive that have decided to develop some of these assets and facilities themselves by setting up CLTs. By taking ownership and control they are creating a better quality of life for local people and transforming the futures of their local community, both by running much loved and needed local facilities as well as a range of other activities.

Wiltshire CLT was set up in 2011. It is a community land trust in its own right, but its main purpose is to provide advice, support and guidance to individuals, communities and organisations across Wiltshire and Swindon that wish to set up community land trusts. We work with groups to give them all the help they may need to take ownership of buildings and facilities that are important to them. We help equip a community with the knowledge, skills and confidence to set up a CLT of its own, so that important and valuable assets remain in community ownership and cannot be sold off for private profit. We also help communities to find good partners to work with to get their projects off the ground and taken through to completion.

Introductory advice and informal guidance is provided at no cost, as Wiltshire CLT understands that new organisations have limited resources. As projects develop, consultancy fees are charged for more technical expertise and professional development services and these fees help to sustain on going work with other new groups. Any fees are agreed in advance on a case-by case basis and grants may be available to cover them, or they can be built into overall development costs.

If your community would like to find out more about some of the exciting CLT projects on the go, contact Rose Seagrief on 01380 850 916 or email rose@wiltshireclt.org.uk

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Chairman's Announcements

Subject:	Enterprise Day
Officer Contact Details:	Laura Eames
Weblink:	
Further details available:	laura.eames@wiltshire.gov.uk

Summary of announcement:

Enterprise Day in Chippenham – 21st November, Neeld Hall, Chippenham

The Enterprise Day is being run as part of the Wiltshire Skills 4 Success programme in partnership with Chippenham Area Board.

The event has been scheduled to take place during [Global Entrepreneurship Week](#) which runs from 18th-24th November. Students from Abbeyfield, Hardenhuish, Sheldon, Chippenham College and Lackham have been invited and there will be sessions dedicated to young people up to the age of 24 who are “NEET” (Not in Education or Employment or Training). There will be a variety of stands for local employers and training providers and an inspirational key note speaker.

The aim of the event is to inspire, motivate and support young people in terms of their future career path and to assist them with CV writing and interview practice.

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Chippenham Community Campus

Working proposal

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Section A - Background context

Cabinet Decision

At the 15 February 2011 Cabinet meeting, councillors approved a programme of work to deliver community campuses across the county and to develop and test alternative solutions to the management of public services. The Corsham, Salisbury and Melksham Community Areas were identified for inclusion in this first phase of work which is being referred to as the 'preliminary management project'.

What is a campus?

A campus is a building (or buildings) where members of the local community can access a number of services or activities.

A campus can include a variety of community services, leisure facilities or Wiltshire Council services such as housing officers or registrars.

Community campuses will be developed through input from local people ensuring each campus is as individual as the community it serves. They will provide the services communities need in one easy- to-access location – placing customers and their needs at the heart of future plans.

The aim is to make maximum and efficient use of the council's buildings – both new and existing – and create campuses that deliver more for local communities.

The Shadow Board and the campus programme

The Chippenham Shadow Community Operations Board (Shadow COB) was formed by the Area Board in December 2011 to represent the community throughout the development of the proposals for a community campus for the Chippenham community area.

The Shadow COB consists of an elected member from the area board, a town/parish council representative and members of various community groups to make sure it can represent the wider local community area effectively. Shortly after initiation, the Chippenham Shadow COB changed their name to Chippenham Campus Development Team (CDT) as they felt this better represented their role within the project.

Section B – Role and work of the Campus Development Team

Since its formation, the Chippenham Campus Development Team has undertaken a significant process correlating data on the local community area and investigating key background information regarding the Chippenham community area. This included reviewing background documents such as the evolving Core Strategy, the Joint Strategic Assessment for Wiltshire, Intelligence Network data for the Chippenham Community Area, the Review of Leisure Services and a number of other documents assembled to inform and support the background information report. All the background documentation was amalgamated into a single document referred to as the Baseline report.

In addition to the background work, the Campus Development Team have undertaken a wide variety of 'promotional' activities that includes presentations to Area Board County councillors, Town and Parish councils, attendance at the River Festival and meetings with partner organisations. This has included Wiltshire College who are currently working on a detailed space requirement within the campus.

Completion of the background work by the Campus Development Team led up to the first phase of consultation which ran throughout October and November 2012.

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Section C - Consultation survey results – first phase

The first phases of consultation ran between the 1st October 2012 to the 30th November and in total 631 responses were received with a split of 318 paper forms completed, 262 online forms completed and 51 responses to the image boards.

The CDT utilised a number of different approaches to gain these responses that included:

- Consultation form in Talk of the Town newsletter
- Consultation forms (example attached)
- Online form
- A QR code (linking to the online form) on posters that were placed in shops around Chippenham and surrounding area and on handouts distributed at the railway station.
- Drop boxes at key locations such as Town Hall and library
- Direct mailing of document and link to partners
- Link sent via GROW network of contacts
- Consultation via image boards

Many of the consultation forms that were completed involved face to face contact with local residents as the CDT utilised the Wiltshire Council communications trailer to not only gain consultation feedback, but to also publicise the key messages behind the campus proposal. The trailer visited the High St & Market Place, major supermarkets, and some of the surrounding villages

In addition to the many 'standard' methods of consultation, the CDT created a number of image boards to further engage with local community members. The image boards were available for services such as the learning disability day service (operating from Monkton Park) during their sessions for clients of the service to provide their feedback.

Consultation 1 findings

The consultation highlighted the following points:

- 83.1% of respondents highlighted that services should be located together
- 88.1% of respondents highlighted that the campus should be located near the town centre.
- 83.1% of respondents would like council services to be included within the campus
- 80.9% of respondents would like advice services to be included within the campus
- 77.8% of respondents would like the campus to provide community information.

Full breakdowns of the consultation 1 findings are located in appendix A

Section D - Working proposal

The Chippenham Campus Development Team would like to propose the following for the Area Board's agreement.

To allow the second phase of consultation to be completed based on the following proposal:

To develop a community campus by creating one building that comprises the Wiltshire Council office building and enhanced leisure facilities at the Olympiad Leisure Centre.

It is the aspiration of the Campus Development Team (CDT) that the campus should become a focal point for community activities and embrace a wide variety of local services, facilities and amenities to support the Chippenham community area.

The campus could include the following elements:

- A change to the aspect of the current council offices so that its principal façade and entrance faces the River Avon with access from Monkton Park at ground floor level.
- The building should enhance and utilise the riverfront and visually integrate the existing building and its facilities with its surroundings and the Town centre.
- External enhancements should include an Atrium entrance at ground floor level and include external seating areas to the front of the building linked to a café/catering facility and an adjoining covered outdoor performance area.
- A library/family learning/information technology centre accessed via the Atrium to provide a whole range of information technologies including cutting edge and futuristic technologies
- Public access to the internet and computers
- A central reception area
- Improved secure and level access with the town centre.
- Adaptable multi purposes spaces for a wide range of activities to include spaces and facilities for large conferences, performances and the arts.
- Training links to Chippenham College and development opportunities for social enterprise facilities/services.
- Provision for the delivery of essential and specified Wiltshire Council services for the benefit of the Chippenham and adjoining community areas.
- Suitable areas for local organisations, charities, the elderly, disabled and the voluntary sector to operate from and function within.
- Functional space for partners such as Wiltshire College and the CAB.
- Facilities and accommodation for Youth Leisure services

Further development of the list of facilities would be generated after the second phase consultation and based on community opinion.

Note: The development of the campus proposal will be subject to further public consultation, area board scrutiny, agreement and further feasibility work. This may include feasibility work on other sites should this be deemed necessary.

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Section E – Next Steps

If the working proposal is agreed by the area board the Campus Development Team will complete a second phase of consultation based on the working proposal.

The second round of public consultation will give residents a further opportunity to comment on the proposal and following analysis will, it is anticipated, provide further supporting data and affirmation of the proposals for further consideration by the Area Board.

The CDT's aim is to gain Area Board agreement for a submission to Wiltshire Council in early November 2013 for consideration and budgetary approval in the 2014/15 budget.

Appendix A

Consultation 1 Report



Chippenham Community Campus

Consultation Report



Chippenham Campus Consultation 1 Results Questionnaire Forms

Method

The Chippenham Campus Development Team (CDT) created a questionnaire over a period of several meetings for local community members to complete throughout the consultation period. The CDT also wished for the consultation form to be included within the Talk of the Town newsletter which was distributed to 18,000 homes in the local area. In addition to the talk of the town, the CDT held day events in Chippenham town centre, at local supermarkets and worked with local groups, such as the youth club, to have forms completed.

The consultation questionnaire was also placed online via the Wiltshire Council website and was linked with QR codes to ensure that people with Smartphone's could access the questionnaire.

Results

A total of 580 consultation results were collected over the consultation period with the following breakdowns:

Paper forms completed: 281

Paper forms from Talk of the Town: 37

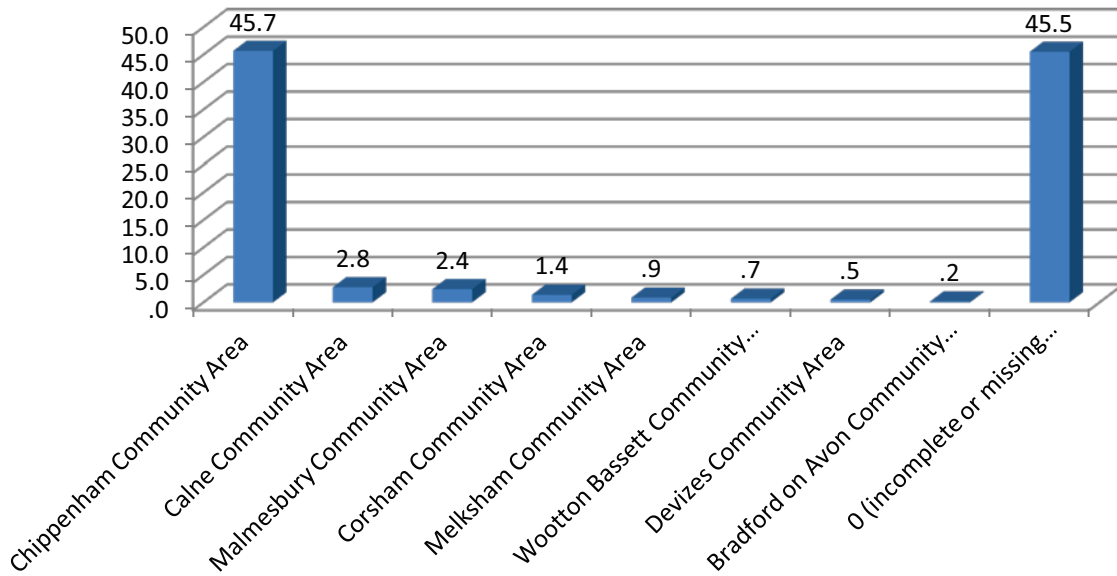
Online Forms completed: 262

Q1 – Postcode.

The questionnaires highlighted that 45% of the total questionnaires gained were completed from community members within the Chippenham area. An addition 45% of respondents did not complete the postcode field with the final 10% of postcodes coming from Wootton Bassett, Malmesbury, Corsham, Calne, Bradford on Avon, Melksham and Devizes community areas.

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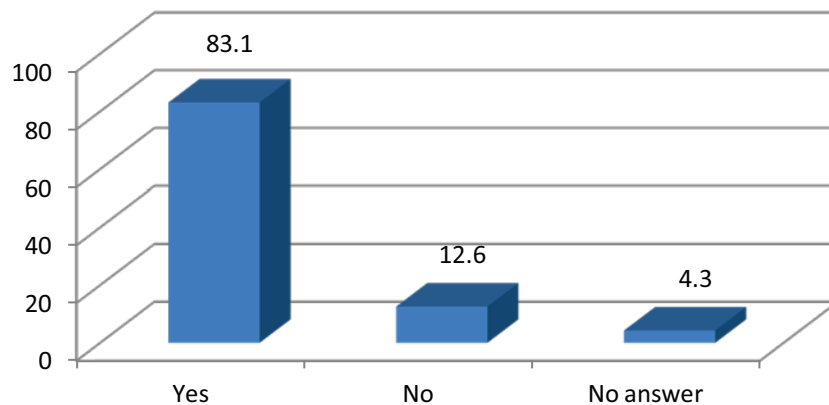
Q1 - Postcode Percentage of responses



Q2 – Services located in one location.

83.1% of respondents highlighted that services should be located in one location
12.6% stated No for services to be located together
4.3% left either answer blank

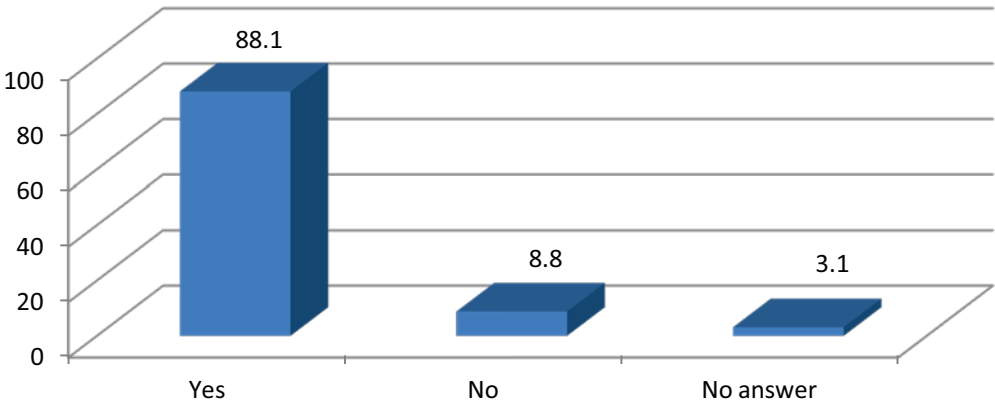
Q2 - Services located in one location Percentage of responses



Q3 – Services to be located near town centre

88.1% of respondents selected “Yes” for services to be located near the town centre
8.8% stated No for services to be located near town centre
3.1% left either answer blank

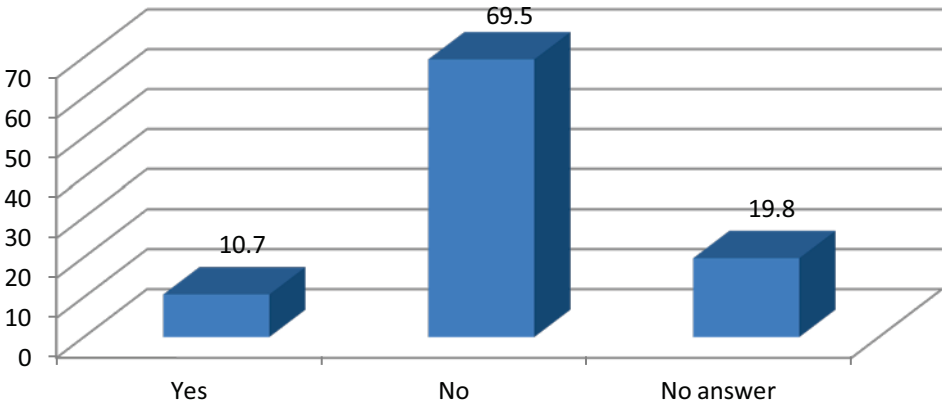
Q3 - Services to be located near town centre
Percentage of responses



Q4 – Service to be located out of town

10.7% of respondents selected “Yes” for services to be located out of the town centre
69.5% stated No for services to be located out of the town centre
19.8% left either answer blank

Q4 - Services to be located out of town
Percentage of responses



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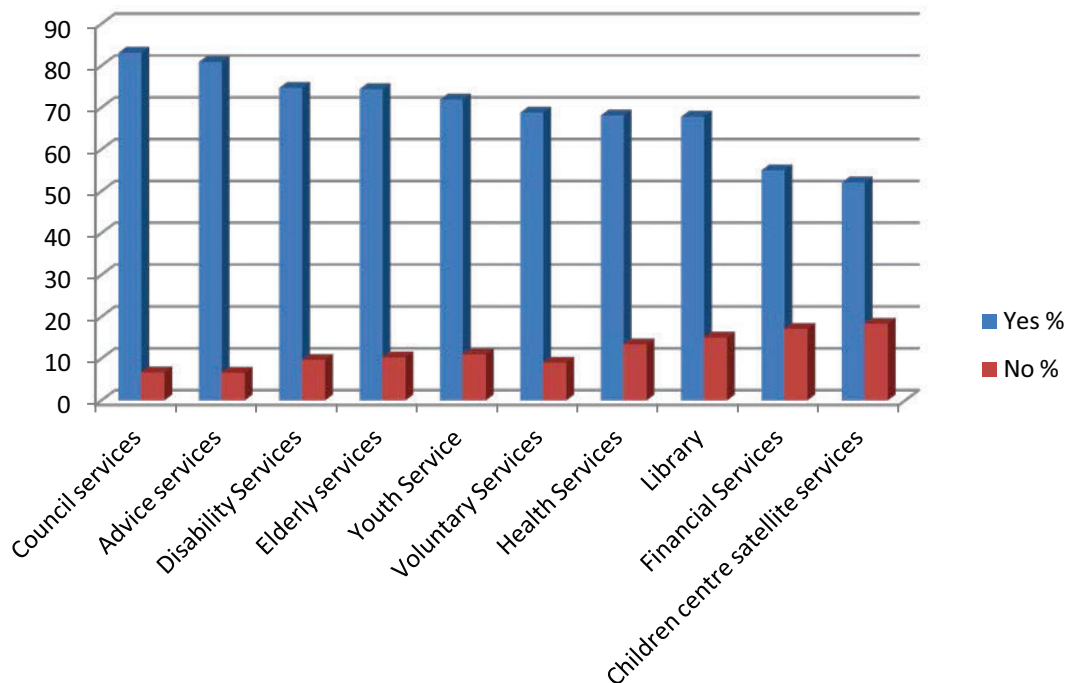
Q5 – Services that could be included within the campus

The following percentages were recorded against each service within the questionnaire

Service	Yes %	No %
Council services	83.1	6.7
Advice services	80.9	6.6
Disability Services	74.7	9.7
Elderly services	74.4	10.3
Youth Service	71.9	11
Voluntary Services	68.8	9
Health Services	68.1	13.4
Library	67.8	15
Financial Services	55	17.1
Children centre satellite services	52.1	18.3

Table 1

The following chart depicts Table 1 (above) in graphical form



Q6 – Additional services

Question 6 was an open text box where respondents were asked to record any additional services that they felt should be included within the campus. The following responses were noted and have been grouped into common themes.

NOTE: Some responses could cover multiple areas

Service Specific Responses	
Counselling Services	37
Drop in health centre/Dr surgery/chemist	9
Job centre plus	7
Wiltshire Council officers including - Income tax advisors/Planning officers/Social services	7
Unsure if police to be located	6
Wish for services to be delivered in the community	6
Community Police to be included	5
School & college information centres	4
Local clubs - luncheon clubs, activity clubs	4
Mental health advice services	3
Advice services for under 18's	3
Local business centre/small business support	3
History centre/TIC to be included	3
Citizens Advice Bureau	3
Connexions	2
Nursery/pre-school	2
Careers support	2
Department of Work and Pensions	1
Spice time credits	1
Olive branch	1
British Legion	1
Voluntary sector partners	1
Older people/disables satellite services	1
Crime prevention	1
Family advice	1
Adoption/fostering advice	1
Generic services	1
Legal advice	1
1st aid centre	1
Soup kitchen	1

Activities & Facility Responses	
Sports/Leisure/Gym/Swimming	54
Youth activities/scouts, guides, army cadets	9
Back to work classes	8
Rock climbing/free running/Basketball/Skate Park	7

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Beauty parlour/Health and beauty/place for nails & hair	4
Music centre/hub	4
Spaces for community groups	3
Cinema/bowling	3
Green/environmental, conservation & animal welfare promotion	2
Do not like campus idea	2
Restaurant/ Big food place	2
Library to stay where at current location	2
Dance spaces	2
Library (if moved) - same staff, better opening hours and good lighting	2
Soft play	2
Free Wi-Fi	1
Visitor information	1
Drop in centre for Dorothy house	1
Theatre	1
Facilities for parents/children	1
Large supermarket in town centre	1
Areas where different religions can meet	1
Fun fair	1
More for people to do	1
After school clubs	1
Activity centre for under 18's	1
Relaxation area	1
table tennis	1
snooker	1
Study areas	1
churches	1
DJ equipment/recording	1
Self defence classes	1

Location Responses	
Use Olympiad/Monkton park/Link with existing swimming pool	9
Central location	5
River island location	1
Use existing facilities	1
Located close to college	1

Access/Transport Responses	
Parking needed	4
Transport services	2
Access easier just inside town centre	1
Access for everyone	1

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To break down the most popular responses the following table depicts the 10 most common themes:

Top 10 most popular responses	
Sports/Leisure/Gym/Swimming	54
Counselling services	37
Drop in health centre/Dr surgery/chemist	9
Youth activities/scouts, guides, army cadets	9
Use Olympiad/Monkton park/Link with existing swimming pool	9
Back to work classes	8
Job centre plus	7
Wiltshire Council officers including - Income tax advisors/Planning officers/Social services	7
Rock climbing/free running/Basketball/Skate Park	7
Unsure if police to be located	6

Q7 – Facilities to be included within the campus

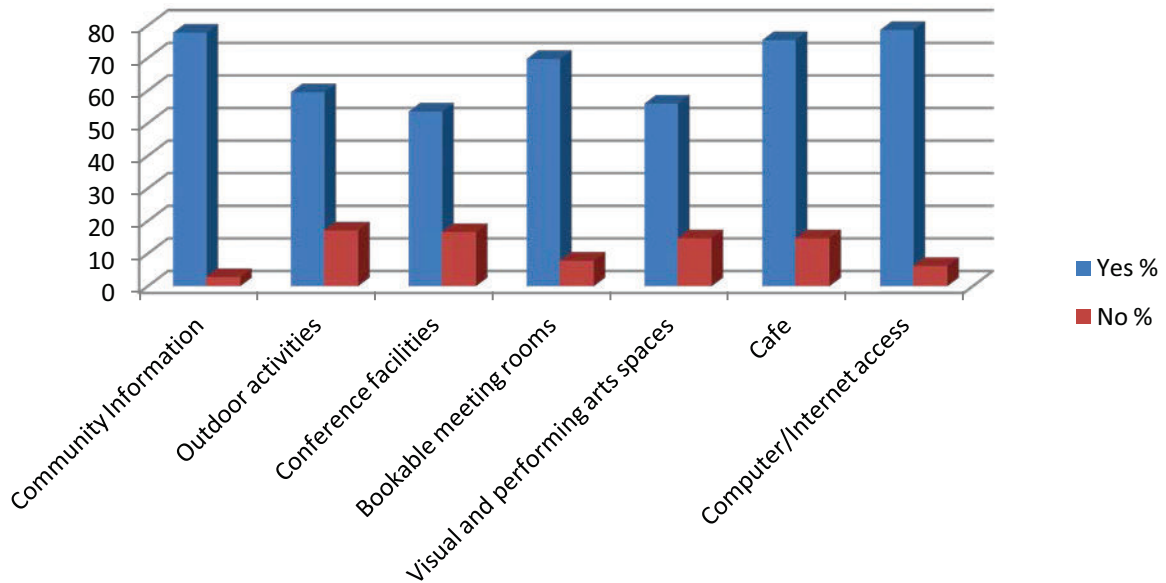
The following percentages were recorded against each facility within the questionnaire

Facility	Yes %	No %
Community Information	77.8	2.8
Outdoor activities	59.5	17.1
Conference facilities	53.6	16.6
Bookable meeting rooms	69.7	7.8
Visual and performing arts spaces	56.0	14.7
Cafe	75.5	14.7
Computer/Internet access	78.6	6.2

Table 2

The follow chart depicts table 2 (above) in graphical form

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Q8 – Other recommendations

Question 8 was an open text box where respondents were asked to record any other recommendations for the campus. The following responses were noted and have been grouped into common themes.

NOTE: Some responses could cover multiple areas

Services & Facility responses	
Free running	19
Free wi fi – covered in core spec	10
College Courses/Training/Careers advice to enable people to get into jobs/education/life skills/classes	10
Affordable hire for voluntary groups of space to compliment and not replace existing/local facilities	8
Provision of conference facilities/meeting rooms & bookable space for advice and information – part fo core spec	8
Affordable café/ coffee shop/healthy food	7
Music Visual Arts facilities including rehearsal and small performance studio	7
Police	5
library and Olympiad to remain in current location	4
Delivery of community services e.g. Carers Support, Mind, Stroke support etc,	4
Multi- use Open flexible space – part of core spec, but nice to add that spaces should be open	4
Cinema/outdoor cinema/bowling	3
Multipurpose meeting space for youth/elderly – part of core spec	2
Youth provision which should also include a skate park	1
Opportunities for social enterprise	1
Youth Trusts e.g. Princes trust	1

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Community information to be located with TIC	1
Supervised Soft play area/infants crèche	1
Food bank Is there a current provider?	1
RAID centre?	1
Library to be included with café facilities	1
Hydro pool	1
Include TIC	1
Utilising technology within conference facilities/Hearing loop	1
Post box facilities	1
Virtual campus to access services online	1
Better access to Wiltshire Council officers	1
Advice services located together e.g. CAB, Age UK	1

Location responses	
Located at Olympiad/Monkton park/riverbank	20
Location close to town centre/central	6
Location important	1
Utilise existing library	1
Use Bridge centre	1
Use Old school site	1
Use Ivy House site	1
Use Spanbourne avenue site	1
Use Bath Road Car park	1

Transport Responses	
Parking/Adequate parking/car park/free	26
Bus stops/transport links/free transport/taxi rank	7
Access important	2
Easy access for pedestrians	1

To break down the most popular responses the following table depicts the 10 most common themes:

Q8 – Top 10 responses	
Parking/Adequate parking/car park/free	26
Located at Olympiad/Monkton park/riverbank	20
free running/climbing wall/outdoor activities/BMX/Archery	19
Free wifi	10
Courses to enable people to get into jobs/education/life skills/classes	10
Don't want campus/services to remain as is/waste of money	9
Make use of green spaces/river/garden or reflective spaces	9
Discount hire for voluntary groups/halls compliment existing/local group priority/fair	8

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charging	
Business incubation units/use of conference facilities/meeting rooms & renting space/advice	8
Affordable coffee shop/healthy food	7



Chippenham Campus Consultation 1 Results Consultation Boards

Method

The Chippenham Campus Development Team (CDT) created several image boards to consult with local residents who may suffer from learning difficulties or individuals who may prefer to use images rather than the questionnaire. Residents were asked to add coloured dots to the images that they feel should be included within the campus which covered 15 different sectors.

The areas included:

- Advice Services
- Bookable spaces
- Cafe
- Children Centre Satellite Centres
- Computer/Internet access
- Community Information
- Health/medical services
- Leisure facilities
- Library
- Outdoor activities
- Service for the disabled
- Services for the elderly
- Visual/performing arts
- Voluntary organisations
- Youth services

In addition, a separate children's image board was created to assist with gaining feedback from children under the age of 6 that consisted of images representing play, eating, swimming (leisure) and reading.

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Results

Standard image boards

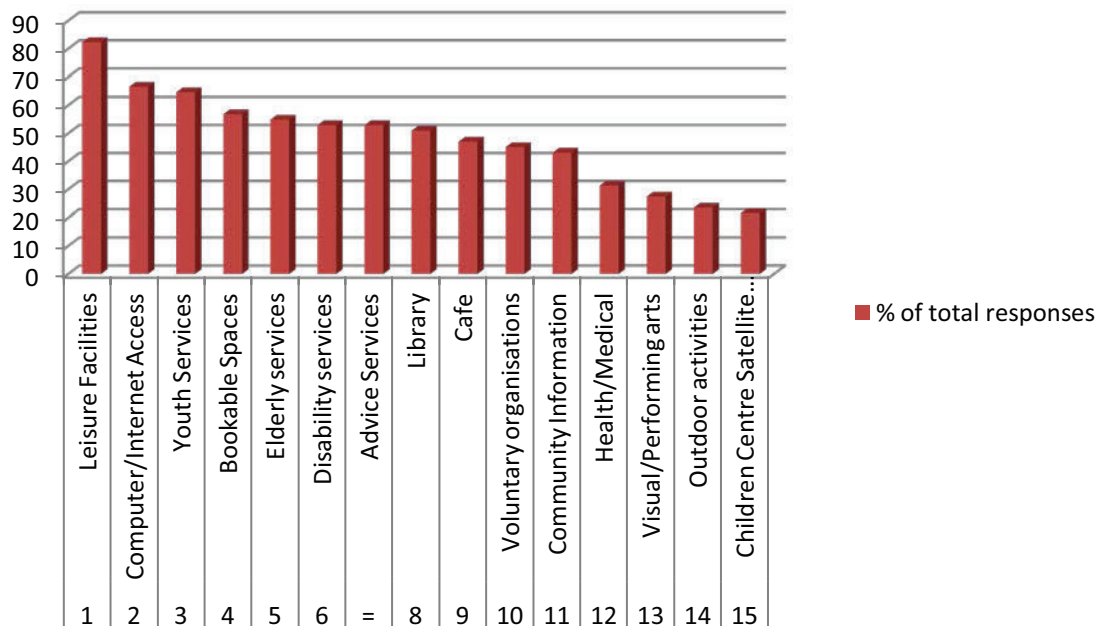
A total of 51 individuals added coloured dots to the image boards with the following results in descending order:

Rank	Facilities	No. of coloured dots	% of total responses
1	Leisure Facilities	42	82.35
2	Computer/Internet Access	34	66.67
3	Youth Services	33	64.71
4	Bookable Spaces	29	56.86
5	Elderly services	28	54.90
6	Disability services	27	52.94
=	Advice Services	27	52.94
8	Library	26	50.98
9	Cafe	24	47.06
10	Voluntary organisations	23	45.10
11	Community Information	22	43.14
12	Health/Medical	16	31.37
13	Visual/Performing arts	14	27.45
14	Outdoor activities	12	23.53
15	Children Centre Satellite Centres	11	21.57

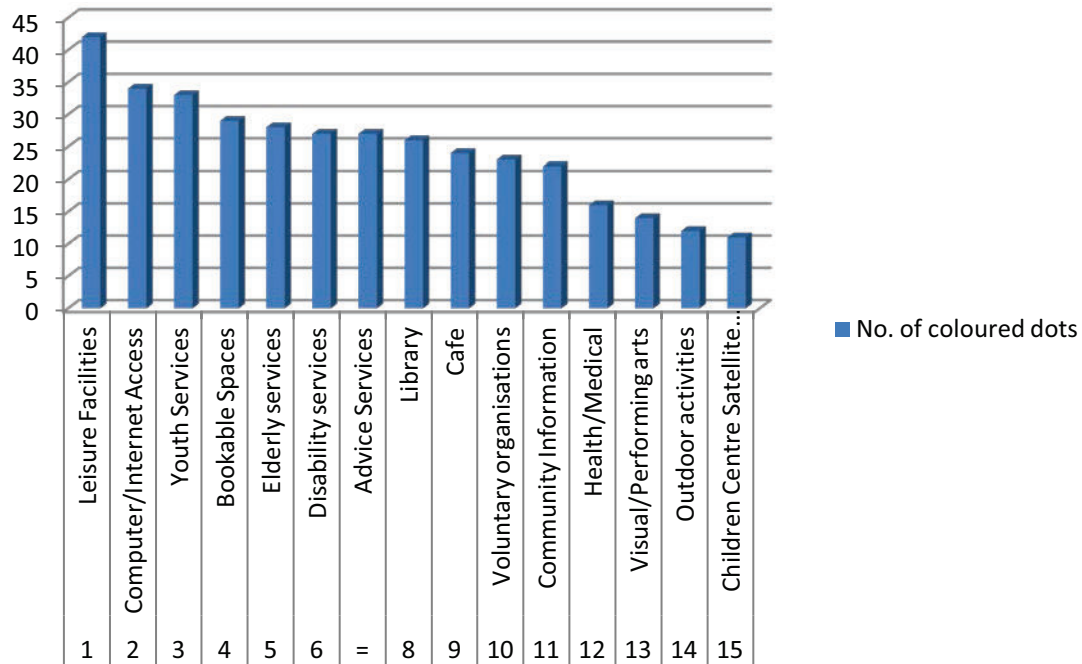
The figures show that over 82% of the total responses gained were in favour of included leisure facilities within the campus with computer/internet access scoring over 66% of the total responses.

The following charts represent the figures in graphical form

% of total responses



Number of dots received



Children's Images boards

A total of 4 children under the age of 6 completed the children's consultation boards with the following results:

1. Play = 4
2. Eating = 4
3. Reading = 4
4. Swimming/leisure = 2

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Agenda Item 9

Update for Chippenham Area Board

Update from	Chippenham Vision
Date of Area Board Meeting	7 October 2013

Headlines/Key Issues

- Masterplan prepared for public consultation

The Vision has been continuing to develop the detail of the Chippenham Masterplan since producing the Strategic Framework document earlier this year. It has responded to the Core Strategy and document will be ready to go to public consultation from 18th October.

-
- Key sites development

Langley Park – The Central Chippenham Partnership (comprising Ashtenne Investments and Aberdeen Asset Management) has submitted a planning application for the site. The Vision has had considerable engagement with the Partnership over the past couple of years and the application is more in keeping with the Vision objectives however the Vision has expressed concerns regarding details of the application, in particular the quality of pedestrian access and access to the town centre.

Bath Road – Developer has finally entered into pre-application discussion with the council. They have stated they would like to submit a planning application before the end of the year

-
- Network Rail and Chippenham station

Discussions have been ongoing with Network Rail regarding potential future development of the station and surrounding area to align with proposed developments on Langley Park. They are looking at producing more detailed plan proposals for the site in the near future.

-
- Business Improvement District

The Vision has supported the objective of the Town Council and Cherish Chippenham Town Team to develop a Business Improvement District (BID) in Chippenham. Wiltshire Council is funding the development and campaign stages of the BID.

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Agenda Item 11

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	7 th October 2013

Headlines/Key issues

- Following a request for an election by 20 members of the Kington Langley Community - one person was nominated and therefore Ms S Hart was elected unopposed. We now have all 9 seats filled on the parish council.
-
- The Parish Council is looking to carry out repairs to the Millennium footpath that runs through the village - The contractor has been contacted.
-
- Drainage issues in the village are ongoing. The problems at Silver Street, Kington Langley are the subject between the land owner/Parish Council/Wiltshire Council
-
- The C154 Kington St. Michael Footpath is an ongoing issue. Options for the continuation of the improvements are to be discussed at the CATG meeting on the 30th September.
-
- The recent improvements to the verges at the Hit or Miss cross roads have proved to be successful. It has been noted that areas of the commons verges are badly eroded due to vehicle abuse. When funds allow, improvements to the worst effected areas are to be pursued.
-
- Future Meeting dates are: 7th October, 11th November and 2nd December. Please note that some of the dates have been changed so as not to coincide with the Area Board meeting dates.

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**Crime and Community Safety Briefing Paper
Chippenham Community Area Board
September 2013**



1. Neighbourhood Policing Team

Sgt: Philip Connor

PC Sarah Pulman
PC Paul Mcquillan
PCSO Barbara Young
PC John Brixey
PCSO Ali Duncan
PCSO Toni Brown
PCSO Helen Bray
PCSO Linda Staples
PCSO Claire Hannam
PCSO Michelle Nears
PCSO Val Wagstaff

Chippenham Rural Team

PC Toni Evans
PCSO Elizabeth Duncan

NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

2. Performance and Other Local Issues:

Day of action

On Thursday 8th August Neighbourhood Policing Teams in partnership with Housing Associations Greensquare and Jefferson, conducted warrants on four addresses in Chippenham. The operation involved more than 30 members of the Police including dog handlers, firearms officers from the armed response in Devizes. The operation was a fantastic success with 3 arrests made in relation to drug possession and drug supply. As well as cannabis, officers also seized weighing scales, mobile phones, a laptop and 2 Xboxs, which are believed to have been used to communicate with dealers.

Thefts from motor vehicles

Following a spate of crimes between end of June and beginning of July 2013, within the village of Hullavington the Chippenham Rural Neighbourhood Policing Team are pleased to report that through proactive and prompt cross border liaison, investigations into these crimes resulted in two persons from the Bristol being arrested in connection with these offences. Clearly a strong message has been sent out to these criminals that they are not welcome within our County. The Chippenham, Calne & Corsham areas have seen vehicle crime drop by 8.1% in the last 12 months however the police would like to drive these figures down further by promoting awareness. Crime prevention initiatives have been undertaken advising the public accordingly.

Cheese and Crime night

As a result of the above, the Rural Neighborhood Policing Team have delivered an initiative to raise crime prevention awareness within Hullavington by holding a Cheese and Crime evening, driving up standards of customer service offered by Wiltshire Police. The successful event was held on 7th August 2013, at Hullavington Village Hall, which brought several partner agencies together to deliver valuable advice on crime prevention in various formats. There was a Crime Prevention twist incorporated into a game of bingo. This event will also be rolled out within the coming months to cascade out crime prevention advice to all village communities within the rural areas of Chippenham. The strong message being delivered to the rural areas is working with the local communities and is a key tactic in reducing crime .

Neighbourhood Watch

The rural representative for Chippenham reported to the Neighbourhood Policing team that she had recently purchased an item from a local boot sale that appeared to have a postcode embossed into the side of the casing which she had not noticed when she bought the goods. As a result of bringing this to the rural teams attention, extensive enquiries were carried out and the item was found to have been stolen in a burglary some months previously. The intelligence gleaned from this investigation has been valuable & will assist to help trace the vendor from the boot sale. This incident highlights the strength of having effective communication & best working practices within the rural communities.

Cycling in the High Street

Wiltshire Police Neighbourhood Policing Team will be patrolling Chippenham throughout August in an initiative to reduce the number of riders cycling on the pavement. Unless designated a cycle path, it is an offence under the Highways Act 1835 to cycle on a footpath or causeway, and anyone contravening this legislation could be issued with a £30 fixed penalty notice.

The Neighbourhood Policing Team will be speaking with cyclists and pedestrians alike to highlight the dangers of riding a pedal cycle on a footpath; risking the safety of others around them. Particular problems have arisen recently in the mornings and at the end of the working day where there is greater foot fall and therefore a greater risk of causing injury. We ask for all drivers, cyclists and pedestrians to give consideration to everyone when sharing the roads and footpaths and for anyone experiencing problems to speak with your local officer at a designated consultation, which can be found on our website through www.wiltshire.police.uk.

Partner Agencies

Chippenham Neighbourhood Policing Team and Guinness Trust Housing association have recently been working closely together in relation to a property in Chippenham that has had drug related issues. This has caused a considerable amount of alarm, harassment and distress to local residents. By working together NPT and Guinness Trust were successful in gaining a possession order on the property and the male resident now has 2 months to leave the property.

Police and Parish Meetings

All rural parish council's have been invited to a joint meeting at Monkton Park with Police and partner agencies which will be held three times per annum, with an aim to encourage parishes to share information, reinforce smart working practices that would benefit all. It will also be a valuable opportunity to ensure that parishes are aware of all joint services available within their communities, reinforcing which agency that they need to be signposting their communities to when dealing with their enquiries. The first meeting was held on Tuesday 3rd of September & provided a tailored service for the rural communities. The partner agencies imparted informative specialised knowledge which will now be disseminated to the community. These meeting will assist with forging good working practices for the Chippenham rural area.

EP Chippenham NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	1975	1795	-180	● -9.1%	22%	26%
Domestic Burglary	71	75	+4	● +5.6%	8%	11%
Non Domestic Burglary	174	127	-47	● -27.0%	3%	9%
Vehicle Crime	203	175	-28	● -13.8%	9%	7%
Criminal Damage & Arson	398	302	-96	● -24.1%	16%	15%
Violence Against The Person	353	353	+0	● +0.0%	41%	41%
ASB Incidents (YTD)	861	664	-197	● -22.9%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).						
* Detections include both Sanction Detections and Local Resolutions						

Item 11(ii)

[Redacted]						

Item 11(ii)



Item 11(ii)

The image shows a table with a grid structure. The top row has a dark blue cell on the left and a light blue cell on the right. Below this, there are several rows of tan-colored cells. The main body of the table is a grid of white cells. At the bottom, there is a large tan-colored block.

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Public opinion survey – Chippenham – Chippenham Community Area

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectorsⁱ ensuring that the results for each sector were significantⁱⁱ

The aims of this survey are:

- To measure public perception of Wiltshire Police and how communities are policed
- To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
- To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the Chippenham area. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

Public perceptions linked to the Police and Crime Commissioner Priorities

	Chippenham Community Area	Chippenham Sector	Wiltshire Police Force Area
Feel Safe when outside in their local area during the day?	94.2%	94.7%	93.4%
Feel Safe when outside in their local area after dark?	62.9%	65.9%	63.9%
Are satisfied with the level of police visibility in their neighbourhood?	62.6%	63.3%	59.1%
Surveyed	259	418	4408
Population	44530	87330	684028

Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

* Wiltshire average is the Wiltshire Police Force Area

What types of crime and anti social behaviour (ASB) cause a problem in your area?

Issues in the local area	There are no crime and ASB issues in my local area	Teenagers hanging around	Graffiti & vandalism to private property	Domestic burglary	People using or dealing drugs	Graffiti & vandalism to public property
Chippenham Community Area	59%	14%	9%	8%	7%	6%
Chippenham Sector	58%	14%	8%	7%	6%	7%
Wiltshire Police Force Area	54%	16%	8%	8%	5%	8%

Office of the Police and Crime Commissioner for Wiltshire and Swindon

London Road, Devizes, Wiltshire, SN10 2RD

Telephone: 01380 734 022

Facsimile: 01380 734 025

Email: pcc@wiltshire.pcc.pnn.gov.uk

Web Site: www.wiltshire-pcc.gov.uk

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What are the concerns in your area?

Concerns in local area	Chippenham Community Area	Chippenham Sector	Wiltshire Police Force Area
Lack of facilities for young people	58%	57%	56%
Unemployment	36%	34%	37%
Drug misuse	35%	33%	30%
Anti-social behaviour	32%	32%	34%
Crime	29%	26%	29%
Lack of local amenities	25%	25%	25%
Standard of public transport	18%	19%	20%
Standard of health services	13%	12%	16%
Poverty	13%	13%	14%

What should the priorities be in your area?

Priorities	Chippenham Community Area	Chippenham Sector	Wiltshire Police Force Area
None - not a problem in my area	26%	27%	24%
More police out and about	25%	23%	29%
None - police do as much as they can	19%	19%	16%
Tackle minor crimes and anti-social behaviour	6%	6%	6%

Perceptions of Crime and ASB

Perceptions of Crime and ASB being a problem in the Chippenham Sector are just below the average for the Wiltshire Police area.

- The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the Chippenham Sector the average score is very similar to the force average at 3.35, the average score for the Chippenham Community Area is slightly above the force average at 3.42
- The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the Chippenham Sector the average score is slightly higher than the force average at 3.35, with a slight increase to 3.43 for Chippenham Community Area.

The higher perceived levels of ASB are not an accurate reflection of the actual ASB levels which along with the crime levels are below the Wiltshire average.

- There were 36 crimes per 1000 population in the Chippenham sector in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- There were 34 reported ASB incidents per 1000 population in the Chippenham sector in 2012/13, in comparison to a Wiltshire average of 37 incidents.

ⁱ Wiltshire Police is divided geographically into 11 local policing sectors. These sectors are then further divided into sections - these usually consist of a large town and the neighbouring villages or community areas.

ⁱⁱ Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within $\pm 1.5\%$ of the current result at force level. At sector level there is a 95% chance that the result would fall within $\pm 5\%$ of the current result.

Update for Chippenham Area Board

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 7 th October 2013
Headlines and Key issues	

- New Partnership manager – Stephanie Davis lcp@chippehamlcp.org 07721 069597
- Partnership meeting next scheduled for 26th November. Abbeyfield School
- Chippenham Children and Young People’s Parliament. Weds 13th November. Monkton Park Council Chamber.
- Farm and Craft Market success – 12th July. To be repeated July 2013
- Governor training programme: Supportive Challenge and Head Teacher Performance Management. 12th November. Ivy lane School.
- Whale and Dolphin conservation project being planned for 2013/14 to be launched at Parliament meeting, supported by Chippenham Borough Lands
- Chippenham Multi-Agency Forum – next meeting Oct 24th. Stanley Park. 8am. New Chair: Karen Winterburn, Stanton St. Quintin.
- Equine Assisted Learning groups to begin Oct, funded by Awards for All, for children with emotional/behavioural needs. Sessions will be run at Hardenhuish and St. Peter’s schools.
- Parenting courses: Stepping Stones (for parents of children with special needs and disability) - date TBC. Teen course running at Hardenhuish. Primary running at Queen’s Crescent.
- Chippenham Games 2013 Legacy Event – very successful. Plans to repeat June 2014.

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Update for Chippenham Area Board

Update from	Middlefields Development Working Group
Date of Area Board Meeting	06/10/2013

Headlines/Key Issues

- The Council sought bids for the provision of an 80 bed care home and 60 units of extra care housing for older people and invited bids for some supported living accommodation and a short break facility for adults with a disability.
- Tenders for the development of the Middlefields site were submitted in May and were evaluated by the local Working Group and by officers of the Council.
- Wiltshire Council is currently in negotiation with a preferred bidder and working towards a viable solution for this site. This will be shared with the Working Group once a way forward is confirmed.
- A paper outlining the options and recommendations resulting from the tendering and subsequent negotiation process is expected to be submitted to Members for a discussion at the Capital Assets Committee meeting in November 2013.
- Once the developer and operating partner for this site have been selected, a further update will be presented to the Area Board.

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Update for Chippenham Area Board

Update from	Nick Bird, Wiltshire Time Credits Facilitator
Date of Area Board Meeting	[7 th October 2013]

Headlines/Key Issues

- Wiltshire Time Credits have been established in the Chippenham Area for over a year now. We held a one year Celebration Event in July at the Wiltshire & Swindon History Centre.
-
- There are 34 organisations in Chippenham where volunteers have earned Time Credits, including community groups, schools, children's centres, sports and heritage groups. Each volunteer receives one Time Credit for each hour of time they give to the organisation.
-
- Time Credit earners can then spend them with Spend Partners who have signed up to the scheme. There are 18 places in Chippenham where you can spend Time Credits.
-
- 176 Time Credits were earned by volunteers at the Chippenham River Festival.

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WILTSHIRE COUNCIL

CHIPPENHAM AREA BOARD
7 October, 2013

Chippenham & Villages Community Area Partnership (ChAP) Claim for Core Funding 2013/2014

1. Purpose of the Report

- 1.1. To seek the Board's approval for funding to ChAP covering the financial year 2013/14 to be agreed at this meeting, 7 October.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community area partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. Chippenham Area Board has been allocated a 2013/2014 budget of £112,590 for community grants, community partnership core funding, digital literacy and councillor led initiatives.
- 2.3. Community Area Partnerships throughout Wiltshire have been invited to apply for up to 20% of the community grants scheme budget. 20% of the Chippenham Area Board grants budget 2013/14 is £17,941.
- 2.4. If this grant for running costs is awarded in accordance with officer recommendations Chippenham Area Board will have a remaining balance of **£93,442** for 2013/14.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. ChAP was awarded £13,779.66 in 2012/2013. The balance of ChAP funds at the beginning of this financial year was £4,558.54. All of this balance is available to be rolled into 2013/14 to be spent. If this balance is fully spent, it would leave ChAP without any form of reserve or contingency.
- 3.3. Although ChAP has a number of successful working or action groups, in recent months it has struggled to attract membership of its Steering Group,

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including a failure to recruit a new Chair. This makes the future of ChAP uncertain.

- 3.4. ChAP has not been awarded funding so far in 2013/14, even though the organisation's Co-ordinator has been working her normal number of hours per week during this time. It is therefore recommended that Chippenham Area Board award funding to sufficiently cover the period April – October 2013 in order to pay for the Co-ordinator's time thus far.
- 3.5. Wiltshire Council has signed the Wiltshire Compact for Voluntary & Community Sector organisations. As such, it is required to give a minimum of three months notice if it decides to withdraw funding from an organisation. It is therefore also recommended that Chippenham Area Board continue to fund ChAP's running costs for the period October - January 2014.
- 3.6. The work of the ChAP Co-ordinator during this time period will be agreed in advance with Chippenham Area Board and will, in part, be governed by the area board's own priorities for action in the community area.
- 3.7. Should Chippenham Area Board feel the work of the Co-ordinator to be beneficial to its priorities and actions, it may choose to continue to fund this work directly from January 2014.
- 3.8. Chippenham & Villages Community Area Partnership has submitted a claim for £1,461 costs for the period up until October 2013. This will cover the Co-ordinator's activities up until the time of this meeting. ChAP has submitted a further claim for £730 which will cover the three month period required by the Wiltshire Compact. This figure of £2,191 falls within the available maximum for 2013/14. Chippenham Area Board is able to award this amount in full at this meeting. One payment can be agreed at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.3.2 Whilst not a legal implication, Wiltshire Council is a signatory of the Wiltshire Compact. As such it is required to give a minimum of three months notice if it intends to withdraw an organisation's funding. At this meeting, Chippenham Area Board is giving ChAP that three months notice to withdraw funding.

4.4. HR Implications

4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of ChAP or its action groups is open to anyone with an interest in the community area.

5. Recommendation

The Partnership Development Officer recommends that the area board:

- approve the release of funding to cover ChAP's Co-ordinator's work for the period April – October 2013 immediately
- agree to the immediate release of further funding that will cover the three month notice period (October '13 – January '14) as required by the Wiltshire Compact.

Report Author: Andrew Jack, Partnership Development Officer

Tel No: 01225 713109

E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:

Appendix 1 ChAP Financial Details April – December 2013

Appendix 2 ChAP Report 2012/13

Appendix 3 ChAP Report April – September 2013

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ChAP Chippenham & Villages Community Partnership

Financial details & Budget April – December 2013

Treasurer Bob Swaffield

Address PO Box 3353, Chippenham, SN14 6LJ

Tel 01380 850503 email robinswaffield@sky.com

Bank Account Details

A/c name CHAP sort code 30-91-99 A/c number 3372388

Balance of funds at beginning of year (April 2013) **£4,558.54**

General running costs and project officer wages +travel costs **£6,750**

Amount applied for **£2191.46**

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Report on ChAP Activities and Priorities for 2012/13

Partnership Development-

Background

At the May 2012 AGM the chairman & treasurer tendered their resignation following several years dedicated service to ChAP. There are a number of volunteer members of the steering group who continue to work tirelessly on the delivery of projects and initiatives, but who did not have the capacity to take on further responsibilities.

Several meetings have taken place during the year to consider new ways of working, in the absence of any nominations for an individual Chairman, including consultation with other CAPs in Wiltshire who have adopted new models, and discussions with the Town Council to develop partnership working.

Health & Social Care

The Health & Social Care Team has held regular meetings and draws attendees from all the major service providers. It is currently leading a project on improvement in Hospital Discharge procedures at RUH and GWH. It participates in CCG Stakeholders meetings and is engaged with the new Healthwatch initiative.

River Project

The River Clean-Up project has continued throughout the year. It draws on an increasing number of volunteers of all ages, including the Keyring Network, the Splash-Up project, Community Payback as well as individual members of the community. Our affiliation to the Wiltshire SPICE Time Credits Scheme enable us to reward the volunteers for their work.

Parish Forum/Rural Involvement.

ChAP established the Parish Forum to enable councillors from the 15 rural parishes in the C.A. to share practice and explore common issues. ChAP facilitated four meetings over the year. ChAP has now appointed a Rural Champion who will continue this work and ensure that the views of our rural community are represented.

ChAP Projects Ltd

ChAP Projects Ltd was set up as a Community Interest Company in order to deliver community projects.

ChAP Projects Ltd organised the 4th Chippenham River Festival over two days in August 2012. It was well attended despite some heavy rain on the second day. The festival is supported by a great number of community groups and volunteers. Sponsorship by local businesses supplemented generous grants from the Town Council and the Area Board

ChAP funding. Financial constraints have affected the planning for the 2013 event, but a one- day festival will complement other events in Monkton Park during July.

Arts, Culture & Leisure

Although ChAP does not currently support a thematic group for Arts & Culture we have strong affiliations to community Performing Arts groups. ChAp continues to support these groups and has promoted its' resources available for loan by such groups. ChAP supported ChAP Projects in delivery of the River Festival, and assisted with the Victorian Fayre event held in December.

ChAP is holding ongoing talks with the Town Council and other organisations to consider combining forces to deliver a programme of summer events in Monkton Park.

Distribution of the Chippenham Pocket Guide has continued and work is in progress for an updated reprint.

Environmental

The environmental group 'The Nature of IT' has expressed an interest in collaborating with ChAP.

The 'CAVE ' group has with drawn from active involvement with ChAP, but ChAP is full committed to this topic and has sustained it's River Project for over 2 years.

Other Projects

ChAP is represented on Area Board Task Groups, Chippenham YAG, Chippenham Campus Development Team, and Chippenham Vision Board. All these groups currently demand considerable work commitment from representatives.

ChAP collaborated with Wiltshire Council and SPICE on the design, and launch, of the Wiltshire Time Credits Scheme. ChAP actively promotes use of the Time Credits

Accountability ChAP has a key relationship with Wiltshire Council Chippenham Area Board, and participates fully in meetings, regularly reporting progress, and pressing for action were necessary to further the provisions of the Community Plan.

Communication ChAP maintains a network of organisations and individuals across the Community Area.

ChAP 'spreads the word' using a variety of methods including press releases, displaying it's logo on promotional materials, working with other community groups and having a presence at community events throughout the year.

Due to capacity constraints, and focus on action, it has not recently been possible to issue newsletters.

Close links have been established with the Town Council who are represented at ChAP meetings and are kept informed of and support ChAP activities.

Our project work with volunteers has increased awareness of ChAP and it's work in the community.

ChAP uses the Our Community Matters blogsite to promote events and initiatives.

ChAP regularly participates in the WFCAP Forum and COP Coordinator Group raising the profile of its work.

Consultation ChAP assisted with the planning and delivery of the first Chippenham Campus community consultation.

ChAP ensured ongoing consultation with the rural community through the Parish Forum

ChAP assisted with organisation and co-hosted the delivery of the JSA event and is keen to be involved with the next JSA event..

Community Planning ChAP maintained an ongoing monitoring of actions identified in the Community Plan Update. Community planning has been carried out through the various activities identified under Local Action below.

Local Action ChAP has supported local action in a variety of ways during 2012-13

- Managed a successful Chippenham River Festival
- Continued effective Riverbank Clean-Up project
- Supported the Skate Park for Chippenham project (as part of wider task group)
- Facilitated Parish Forum meetings
- Supported & assisted with successful community funding application for Sevington Victorian School
- Supported community events such as Chippenham Victorian Fayre, Health & Social Care event.
- Participated in and monitored local implementation of changes in the NHS
- Participated in the development of a Chippenham Campus (as part of CDT)
- Participated in the development of Chippenham Vision masterplan (as part of Vision board)
- Supported the Childrens & Young Peoples Parliament
- ChAP attended several meetings with police and event organisers aiming to minimise impact on local communities and businesses of the JAP fest event in Castle Combe
- Participation in the launch of the NEET voces project

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Report on ChAP Activities April-September 2013

Health & Social Care

The Health & Social Care Team has held regular meetings and draws attendees from all the major service providers. It is currently leading a project on improvement in Hospital Discharge procedures at RUH and GWH. The meeting in June included presentations from the GWH Patient Flow Co-ordinator and the RUH Discharge Nurse as well as discussion and information sharing between various delegates and care providers. The team will continue to work on this project. The team has participated in CCG Stakeholders meetings and is engaged with the new Healthwatch initiative.

River Project

The River Clean-Up project has continued its monthly work parties in Monkton Park. It draws on an increasing number of volunteers of all ages, including the Keyring Network, the Splash-Up project, Community Payback as well as individual members of the community. Our affiliation to the Wiltshire SPICE Time Credits Scheme enable us to reward the volunteers for their work. We thank John Millers of Chippenham for the loan of equipment. We are currently negotiating with Wiltshire Council for the provision of suitable equipment and tools.

Rural Involvement.

The Rural Champion supported by the project officer has maintained links with the parishes, and is working with the the Multi Agency Forum to improve communications for rural residents, particularly those without internet connecton, and the services they require.

ChAP Projects Ltd

ChAP Projects delivered the 5th Chippenham River Festival, sponsored by local businesses, supplemented by generous grants from the Town Council and Chippenham Borough Lands Charity. The one- day festival complemented the other events which took place in Monkton Park during July. The festival was a great success with a great many people participating in the activities, taster sessions in water activities, raft building as well as joining the Big Swim and Fun Swim. Over 400 people visited the special exhibition from Chippenham museum. The festival ran smoothly thanks to the help of a large team of local volunteers, mostly young people. The volunteers were able to earn Wiltshire SPICE Time Credits. Plans are already underway for 2014 Chippenham River Festival.

Arts, Culture & Leisure

ChAP continued to offer its' resources available for loan. The Chippenham Drama Festival was able to make use of this equipment during July. The ChAP Project Officer attended the briefing meeting held by WFCAP & Wiltshire Council for the work required to draw up the

new JSA chapter. The project officer is currently collecting data and preparing the text for the chapter, supported by WC officer, for inclusion in the JSA Review.

Other Projects

ChAP officer has continued membership of the Area Board Skate Park Task Group, Chippenham Youth Advisory Group, Chippenham Campus Development Team, and Chippenham Vision Board all of which have met several times during this period.

ChAP has participated in the WFCAP Forum and CAP Coordinators group.

CHIPPENHAM AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Provisional Agenda Items
4 November 2013	Hardenhuish School, Chippenham	<ul style="list-style-type: none"> Local Authority responsibilities for Public Health – to raise awareness of what public health is and does Clinical Commissioning Group (CCG) - The new CCG managers to meet with the Area Board and to answer any questions Legacy for Wiltshire – WW1 centenary - Jane Scott and Laurie Bell to talk about the World War One Centenary commemorations and how communities can get involved Funding – to consider any funding applications
6 January 2014	Neeld Hall, Chippenham	<ul style="list-style-type: none"> Chippenham Transport Strategy Connecting Wiltshire – to inform the Board of the programme School Organisation Plan - To inform the Area Board of the contents of the Plan Police and Crime Plan and Budget – The PCC to consult on the Plan and Budget Funding – to consider any funding applications
March 2014	Hardenhuish School, Chippenham	<ul style="list-style-type: none"> Superfast Broadband Rollout – To inform the Board of the planned roll out in the Chippenham community area. Wiltshire's New Housing Allocation Policy – To inform the Board of the new way that Wiltshire Council will allocate affordable housing Funding – to consider any funding applications

Chippenham Area Board Officer Contacts:

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